



Board Meeting Minutes
Charter School of Morgan Hill
Thursday, June 20, 2024 at 5:30 PM
9530 Monterey Road Morgan Hill, CA 95037

Attendance

Present:

Members: Heather Allan, Garth Gilmour, Shelly Guerrero, Heather Poore, Corina Sapien

Absent:

Members: Heather Bringetto, Michelle Millard, Pete Settelmayer

Guests: Paige Cisewski, Susan Pfefferlen

I. Call to Order

The meeting was called to Order by Heather Poore at 5:35 p.m.

- A. Roll Call of Members
- B. Pledge of Allegiance
- C. Acknowledge the Mission and Vision Statement

Charter School of Morgan Hill uses project-based learning, strong family involvement and community interaction to develop lifelong learners prepared to be successful and innovative participants in the global community.

- D. Adoption of Agenda (Presenters: Pete Settelmayer)

Motion:

A motion to adopt the Agenda for the June 20, 2024 Board meeting was made by Heather Allan and seconded by Garth Gilmour.

Approved 5-0

- E. Approval of Minutes

- 1. Approval of Minutes from May 14, 2024

Motion:

A motion to approve the minutes from the May 14, 2024, Board Meeting was made by Heather Allan and seconded by Corina Sapien.

Approved 4-0

Garth Gilmour abstained.

- II. Public Comment - members of the public may speak on any topic not on the agenda

Please submit a "Speaker's Request" to Vivianne Brager prior to the meeting being called to order. Upon recognition by the Chair of the Board, please identify yourself before speaking. The CSMH Board of Directors reserves the right to limit speaking time to three (3) minutes or less per individual, and to limit the total time for public communication to no more than 20 minutes.

There was no public comment.

III. Action Items

A. Declaration of Need for Fully Qualified Educators

Occasionally, despite a diligent search, the Charter School of Morgan Hill is unable to find fully credentialed teachers to place in vacancies. In such cases, it may be necessary to assign teachers to instruct in subjects that are not authorized by their current credentials. The California Commission on Teacher Credentialing understands these needs and provides alternatives that allow these assignments.

The California Code of Regulations, Title 5, requires that the Board of Education annually adopt a Declaration of Need for Fully Qualified Educators prior to the issuance of limited assignment permits and/or emergency permits for the upcoming school year. The Declaration must include the recruitment efforts the School has made to employ fully credentialed teachers and an estimate of the number of teachers that may need to be employed under the authorization of an emergency or limited assignment permit. This Declaration of Need is submitted to the Board for action in order to meet these legal requirements and is valid for no more than twelve months and will expire on June 30, 2025.

CSMH places a strong emphasis on recruiting fully credentialed teachers. However, finding fully qualified teachers can be challenging since the current demand generally exceeds the supply of these credentials. The Commission on Teacher Credentialing requires the Board to take action to approve the Declaration of Need in an open session of a regularly scheduled board meeting. Upon approval, the necessary documents will then be timely filed with the appropriate agencies.

It is recommended that the CSMH Board of Directors approve the Declaration of Need for Fully Qualified Educators for the Charter School of Morgan Hill.

Motion:

A motion to approve the Declaration of Need for Fully Qualified Educators was made by Garth Gilmour and seconded by Heather Allan.

Approved 5-0

B. Approve MOU between Santa Clara County Office of Education and Charter School of Morgan Hill for technical services

This MOU between Santa Clara County Office of Education and CSMH outlines the technical services the school will receive during the 2024-2025 school year. The two primary services CSMH uses are bandwidth and firewall protection.

It is recommended that the CSMH Board approve the MOU between Santa Clara County Office of Education and Charter School of Morgan Hill for technical services.

Motion:

A motion to approve the MOU between Santa Clara County Office of Education and the Charter School of Morgan Hill for technical services was made by Garth Gilmour and seconded by Shelly Guerrero.

Approved 5-0

IV. Discussion Items

A. Public Hearing - Local Control Accountability Plan (LCAP) for 2024-2025

The public hearing is an opportunity for the public to provide input to the CSMH Board of Directors regarding the Local Control Accountability Plan (LCAP) for the 2024-2025 school year.

The PUBLIC HEARING: Local Control Accountability Plan (LCAP) for 2024-2025 opened at 5:42 p.m. There were no public comments.

B. Local Control Accountability Plan (LCAP) for 2024-2025

The LCAP and annual update template shall be used to provide details regarding Local Educational Agencies' (LEAs) actions and expenditures to support pupil outcomes and overall performance.

LEAs are required to adopt the LCAP by July 1, 2024, and annually thereafter. In the interim years between adoptions, they are required annually to update their LCAPs.

Each year, CSMH must adopt (or update) the LCAP before the adoption of the budget plan. Annual updates must review the school's progress toward meeting the goals outlined in the LCAP, assess the effectiveness of the specific actions taken toward achieving these goals, and describe any changes the school will make as a result of this review and assessment.

CSMH must first hold at least one hearing to solicit recommendations and comments from the public regarding expenditures proposed in the plan. It then must adopt the LCAP at a subsequent meeting. This is the final opportunity for the Board to provide input to the LCAP prior to approval.

Paige Cisewski presented the proposed 2024-2025 LCAP which included the 2023-2024 Annual LCAP update and the 2024-2025 LCFF Budget Overview for Parents.

C. Public Hearing - Proposed Budget for 2024-2025

The public hearing is an opportunity for the public to provide input to the CSMH Board of Directors regarding the budget adoption for the 2024-2025 fiscal year.

PUBLIC HEARING: Proposed Budget for 2024-2025 opened at 6:05 p.m. There were no public comments.

D. Proposed Budget for 2024-2025

Executive Director, Paige Cisewski, will present the proposed budget to the Board. This is an opportunity for the Board to ask questions and provide input prior to taking final action on the budget.

Paige Cisewski reviewed the proposed budget for 2024-2025.

V. Reports

A. Executive Director report (Presenters: Paige Cisewski)

Paige Cisewski presented the annual update to the MHUSD Board on Tuesday, June 18, 2024.

B. Principal report (Presenters: Susan Pfefferlen)

Susan Pfefferlen reviewed the State of The School meeting, graduation, last day assemblies, and end of year meetings.

C. Board Members reports

VI. Upcoming Events

VII. Adjournment

The meeting was adjourned at 6:46 p.m.